



**The Most Worshipful Grand Lodge  
of Free and Accepted Masons of the Philippines**

**PLARIDEL MASONIC TEMPLE**

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**MW ARIEL T. CAYANAN**  
Grand Master

**MW DANILO D ANGELES, PGM**  
Grand Secretary

**EDICT NO. 376**

**PROVIDING ADDITIONAL REGULATIONS GOVERNING  
THE CONDUCT OF INSTALLATION CEREMONIES  
FOR OFFICERS OF SUBORDINATE LODGES**

**WHEREAS**, the Ancient Charges command that it is not in the power of any man or body of men to make innovations in the body of Masonry;

**WHEREAS**, Subordinate Lodges introduce innovations in the rituals and ceremonies involving the installation of officers;

**WHEREAS**, it is the duty of the Grand Master to exercise careful supervision over the Craft and to see to it that the Ancient Landmarks, Uniform Code of By-Laws, Ordinances, Edicts, as well as Rules and Regulations of the Grand Lodge are respected, obeyed, and complied with;

**WHEREAS**, there is a need to amend Section 2, Article X, Part II of the Masonic Law Book and incorporate additional regulations governing Installation Ceremonies for Officers of Subordinate Lodges to ensure uniformity and solemnity;

**WHEREAS**, a Joint Technical Working Group prepared a revised Installation Service of Subordinate Lodges, together with General Instructions, to standardize installation rituals and ceremonies in the Grand Jurisdiction;

**NOW, THEREFORE, I, ARIEL T. CAYANAN**, Grand Master of Masons in the Jurisdiction of the Philippines, by virtue of the power and authority in me vested by the Constitution, do hereby promulgate and decree the following:

**SECTION 1.** Section 2, Article X, Part II of the Masonic Law Book is hereby amended to read as follows:

*"Let there be more men in the light and let there be more light among masons."*

**SECTION 2.** The Officers of Subordinate Lodges shall be installed beginning January but not later than March 31 of each year and hold office until their successors are installed. The Officers of Subordinate Lodges shall be installed in strict accordance with the Installation Service of Subordinate Lodges. Any Brother who makes any innovation in or deviates from the Installation Service shall be guilty of Unmasonic Conduct and held accountable accordingly. The installation program of a Subordinate Lodge shall be submitted by the Master-Elect for approval in writing of the District Deputy Grand Master at least fifteen (15) days prior to its conduct.

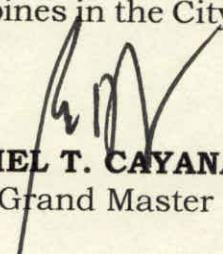
**SECTION 2.** The 2025 Installation Service of Subordinate Lodges, together with General Instructions, as prepared by the Joint Technical Working Group, attached as Annex A, is hereby approved and promulgated for use in the Grand Jurisdiction.

**SECTION 3.** The printing and distribution of the 2025 Installation Service of Subordinate Lodges by the Grand Lodge is hereby authorized. The use of previous installation services is hereby prohibited.

**SECTION 4.** All provisions of the Constitution, Edicts, Rules and Regulations, and other issuances inconsistent herewith are hereby repealed or amended accordingly.

This Edict shall take effect upon publication in the Grand Lodge website and shall be read in open lodge at the Stated Meeting following its receipt and action thereon duly recorded in the Minutes of the Meeting.

Given under my hand and the Seal of the Most Worshipful Grand Lodge of Free and Accepted Masons of the Philippines in the City of Manila, this 28th day of February 2025.

  
**ARIEL T. CAYANAN**  
Grand Master

Attest:

  
**DANILO D. ANGELES, PGM**  
Grand Secretary

**THE MOST WORSHIPFUL GRAND LODGE  
OF FREE AND ACCEPTED MASONS  
OF THE PHILIPPINES**

**INSTALLATION SERVICE  
OF SUBORDINATE LODGES**

FEBRUARY 2025

## GENERAL INSTRUCTIONS

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Private and Public Installations

Giving the Sign or Bow

Giving the Salute to the Worshipful Master in Due and Ancient Form

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## TRANSITION OF LODGE AUTHORITY

A Masonic Installation Program is generally divided into three Parts: The Opening of the Lodge, the Installation Proper, and the Conclusion of the Proceedings. The basic premise of the event is the transition of lodge authority between the outgoing Lodge Officers headed by the outgoing Worshipful Master, the hold-over powers of the Installing Team, and the incoming Lodge Officers led by the Master-Elect.

INSTALLATION PROGRAM	LODGE AUTHORITY
Opening of the Lodge	Outgoing Master
Installation Proper	Installing Officer
Conclusion of the Proceedings	Installed Master

## PRIVATE AND PUBLIC INSTALLATIONS

The Lodge must be opened in the Third Degree of Masonry. Though the opening of the Lodge is tyled, Public Installations are allowed. The procedure is the same as in private installation except that the brethren bow to the Master when saluting him or when addressing the Lodge.

Levity (humor) is not proper in any Masonic ceremony. Masonic Halls have been consecrated to the honor and glory of God and dedicated to the purposes of Masonry: virtue and universal benevolence. Therefore, every Masonic Lodge Hall is a sacred place, and like the church, it is no place for any kind of frivolity.

Characterized by solemnity, Masonic ceremonies are replete with symbolic meanings. The installation of Lodge officers has a deep significance and is just as sacred as that of the church. Therefore, Installation Ceremonies must be accorded the same sacred reverence.

## GIVING THE SIGN OR BOW

Sign: In a Private Installation, the usual degree sign should be given.

Bow: a) In a Public Installation, when saluting the Master, cross the arms upon the breast — the right hand over the heart, the left arm outermost, hands being open and palms inward, incline the head forward and then make a little bow.

- b) In Private or Public Installation, MC and Officers installed bow to each other by placing the right hand across the body and bow.

### **GIVING THE SALUTE TO THE WORSHIPFUL MASTER IN DUE AND ANCIENT FORM**

- a) Private Installation:

The Master of Ceremonies forms the procession in single file, on the north side of the Lodge, from the Senior Warden down to the last officer, followed by the Past Masters and other members of the Lodge.

Headed by the Master of Ceremonies, each officer and member of the Lodge will then follow and approach the East, one at a time, and salute the Master by giving the usual signs of the three degrees, successively.

The Master of Ceremonies, depending on the number of members present, may at his discretion, cause the members to salute their Worshipful Master in groups but not more than five at a time.

All officers and members return to their seats and remain standing.

- b) Public Installation: The procedure is the same as in Private Installation, except that each member should cross both arms upon the breast and bow to the Master when saluting him.

Public Installation ceremonies must always be carried with the most impressive solemnity and the formal elegance befitting the dignity of the Order. Utmost care should, therefore, be taken towards his end as we are judged largely by the sincerity of our intention.

Innovation when conducting Masonic work is NOT allowed. Masonry is no Mason's private property and by the same token, no Mason should impose his private notions upon anything appertaining to the adopted work. Following this Instruction will no doubt make our Installation ceremonies more impressive and uniform if correctly followed.

## PART I - PREPARATION

### 1.1. Election of Lodge Officers

Among the Duties of a Lodge to the Grand Lodge is to elect its officers at its stated Meeting in December. [Section 2(b), Article III, Part II, MLB]

If a Lodge fails to hold its election at the specified time, the Secretary shall immediately communicate this fact to the Grand Master and apply for a dispensation to hold another election at a fixed date. [Section 8, Article X, Part II, MLB]

### 1.2. Qualifications of Elected Lodge Officers

Worshipful Master — ideally the incumbent Senior Warden of the Lodge, or must have served as Warden, or is a Past Master.

Senior Warden — ideally the incumbent Junior Warden of the Lodge.

Junior Warden and Treasurer — may be elected from among the regular members of the Lodge.

Secretary — to be elected from among the Past Masters of the Lodge. [Edict No. 330 (MW Suan)]

Auditor — to be elected from among the Past Masters of the Lodge. [Edict No. 194 (MW Bunyi)]

Harmony Officer — to be elected from among the Past Masters of the Lodge to serve for a term of three (3) years. [Edict 82-F (MW Paulino)]

### 1.3. Appointment of Officers

The Chaplain, Marshal, Senior and Junior Deacons, Senior and Junior Stewards, Almoner, Orator, Lecturer, Organist, and Tyler shall be appointed by the Master-Elect. [Section 12, Article X, Part II, MLB]

Pursuant to Masonic Tradition, the Senior Warden–elect may be allowed to choose the Junior Deacon as he shall be his aide.



#### 1.4. Certificates of Proficiency

Worshipful Master – Section 3, Article X, Part II, MLB

- No Worshipful Master may be installed in office without completing the IMES Diploma Course [Section 6(a), Edict No. 331 (MW Suan)]

Senior and Junior Warden – Sections 4 and 5, Article X, Part II, MLB

The Certificates of Proficiency and Certifications of Installation of the above officers by the Installing Officer shall be sent to the Grand Secretary. [Section 6, Article X, Part II, MLB]

If the elected Master, Senior Warden, or Junior Warden fails to secure within sixty (60) days the Certification of Proficiency, the Secretary shall immediately communicate this fact to the Grand Master and request a dispensation to hold another election at a fixed date. [Section 7, Article X, Part II, MLB]

Brethren elected as Wardens of Subordinate Lodges must complete the IMES Diploma Course within their first or second year in office to be eligible for election as Worshipful Master of their subordinate lodge. [Section 6(b), Edict No. 331 (MW Suan)]

The Treasurer, Secretary, and Auditor must either have completed the subject of Lodge Administration in the IMES Diploma Course at the time of his election or commit to complete the same before he may be installed in his office. Failure to fulfill such commitment in case of the latter shall effectively deem his election void and his office vacant, in addition to constituting a Masonic offense making the offender liable for suspension from the Craft for one (1) year. [Section 6(b), Edict No. 331 (MW Suan)]

#### 1.5. Installing Team

Any Grand Lodge Officer or Past Grand Lodge Officer, District Deputy Grand Master, Grand Lodge Inspector, or Immediate Past Master may install the Lodge officers.

The Installing Officer is designated as IO, the Master of Ceremonies as MC, and Assistant Master of Ceremonies as AMC

They are to be addressed as Worshipful Master WM or Worshipful Brother (WB), Very Worshipful (VW), Right Worshipful (RW), or Most Worshipful (MW), as the case may be.

## 1.6. Invitation

1.6.1. The Cover Page should provide important details about the Installation and should inform the reader of the following details:

Header      The Most Worshipful Grand Lodge of Free and Accepted Masons of the Philippines

Masonic District

Complete Name and number of the Lodge

What        Name of the Event

Iteration (nth), (Public or Tyled) Installation of Officers for (Masonic Year)

*Note: In accounting for the number of Installations, Lodge founded before the Second World War, should follow the GLP practice of excluding the years of Masonic inactivity caused by the War.*

Where      Venue of the of the Event

When        Date and Time of the Event

Who         Name of the Master-Elect (Optional)

Name of the Guest of Honor & Speaker (Optional)

Other details, such as Masonic Attire (Lodge Barong, Barong Tagalog, or Coat & Tie)

1.6.2. The Second Page shall contain the highlights of the Installation Ceremony.

Special attention should be given to the preparation of the program. The agenda must not include the reception of the Grand Master or any Masonic Dignitary unless he has accepted the invitation to attend. The program must have the approval of the District Deputy Grand Master (DDGM), especially, when a Masonic dignitary is involved.

The Program Sequence for the Installation Ceremony is as follows:

Opening of the Lodge (Tyled)

Stated Meeting Business – to be presided over by the outgoing Worshipful Master

Recess

INSTALLATION CEREMONY (Tyled or Public)

Entrance of the Outgoing Worshipful Master

Reception of Dignitaries

HERALDRY

Philippine National Anthem

Pledge of Allegiance to the Philippine Flag /  
Panunumpa ng Katapatan sa Watawat

Tribute to the Philippine Flag / Pagpupugay sa  
Watawat (Optional)

Singing of the Grand Lodge March

Singing of the Grand Centennial Hymn (Optional)

PROCEEDINGS

Invocation

Recognition of Masonic Dignitaries, Members, and  
Guests

Welcome Message from the East

Presentation of Awards and Tokens by the Outgoing  
Master (Optional)

Introduction of the Installing Team

Retiring of the Outgoing Officers headed by the  
Outgoing Master

Recess

#### INSTALLATION PROPER

Installing Officer (Title, Complete Name, Post Nominal)

Master of Ceremonies (Title, Complete Name, Post Nominal)

Assistant Master of Ceremonies (Title, Complete Name, Post  
Nominal)

Address — Worshipful Master

Presentation of Past Master's Apron, Jewel, and  
Certificate

Response — Immediate Past Master

Address of Inspirational Speaker

Introduction of the Guest of Honor & Speaker

Keynote Address — Guest of Honor & Speaker

Presentation of Tokens & Memento

Retiring of the Flag

Closing of the Lodge — DDGM/WM

Name of Program Host — As MC in Masonic Protocol refers to the Master of Ceremonies, the term Program Host should be used instead of the word “emcee”

#### FESTIVE BOARD & FELLOWSHIP

1.6.3. The Third Page shall contain the following:

1.6.3.1. List of Lodge Officers to be Installed, the name of the Harmony Officer should be included and marked Installed if done in previous years.

1.6.3.2. List of District Officers (DDGM, JGL, DGL, and GLI)

1.6.4. Back Cover or Succeeding Pages

1.6.4.1. Roll of Past Masters

1.6.4.2. Roster of Active and Honorary Members

Lodge History Summary (Optional)

1.7. Dispensation

It is required that a dispensation for the Installation of Officers must be requested at least two (2) weeks before the date of the activity, accompanied by a draft of the invitation/program for review and approval of the DDGM. Dispensation is most essential especially if the date and/or venue of the Installation of Officers will not be held at the time, date, and place stated in the Lodge By-Laws.

1.8. Masonic Attire

Proper Attire in Lodge Meetings and other Masonic functions is clearly defined in under Section 1, Item A, Article XIX, Part II, MLB.

1.9. Masonic Regalia

The use of the proper lodge paraphernalia, such as collars, jewels, and aprons should be strictly observed. [Item C, Article XIX, Part II, MLB]

The use of collars similar to Grand Lodge Officer Regalia is prohibited, as such is reserved for elected Grand Lodge Officers. [Item B, Article XIX, Part II, MLB]

1.10. Music

The Lodge Organist may select and download from official music from the GLP Website. Alternatively, the approval of the DDGM must be obtained for any music to be played.

1.11. Period for Installation of Lodge Officers and Their Term of Office

Among the Duties of a Lodge to the Grand Lodge is to install its officers not later than March 31 of each year. [Section 2(c), Article III, Part II, MLB] They are to hold office until their successors are elected and installed.

## **PART II - EXECUTION**

### Program

2.1. Registration

The Tyler's Book, handled personally by the Tyler, should be made available from the beginning of registration and shall be the primary evidence of attendance for the proceedings.

### Opening of the Lodge (TYLED)

2.2. Opening of the Lodge

During the Opening of the Lodge, the Outgoing Worshipful Master is still the person in authority. It is still in his power to open a Lodge of Master Masons, which he must perform properly and on time.

2.3. Stated Meeting Business (Optional)

If the Stated Meeting of the Lodge is scheduled on the same date as the Installation, the Transaction of Business takes precedence before the Installation Proper. It is to be presided by the Outgoing Worshipful Master.

Recess

Installation Proceedings (Tyled or Public)

2.4. Entrance of the Outgoing Worshipful Master

2.5. Reception of Dignitaries

District Officers / Speakers / Guest of Honor and Speaker / Past Grand Masters / Grand Master

2.6. Heraldry

Philippine National Anthem

Pledge of Allegiance to the Philippine Flag / Panunumpa sa Watawat

Tribute to the Philippine Flag / Pagpupugay sa Watawat (Optional)

The Master Mason delivering Salute to the Flag must be in proper Masonic Attire and not in any other costume

Grand Lodge March

Grand Centennial Hymn (Optional)

2.7. Invocation

2.8. Recognition of Masonic Dignitaries, Members, and Guests

2.9. Welcome Message from the East

This is the final opportunity for the Outgoing Worshipful Master to address the Lodge

2.10. Awarding of Tokens by the Outgoing Worshipful Master (Optional)

This shall be among the last documents the outgoing Master and his secretary shall sign before surrendering their jewels.

## 2.11. Introduction of the Installing Team

The Installing Team is not received and accorded with Grand Honors unless they are among the District or Grand Lodge Officers. At the Worshipful Master's option, they may be invited to sit in the East.

## 2.12. Recess & Transition of Lodge Officers

### 2.12.1. Surrendering of Jewels by the Outgoing Officers

After the Lodge is called to refreshment the outgoing officers will proceed to the East, in order, by the way of North pavement, and surrender their jewels to the Assistant Master of Ceremonies, who stands in front of the East station.

### 2.12.2. Exit of Incumbent Lodge Officers

The officers will then retire to the ante room where they surrender the aprons to their successors.

### 2.12.3. Preparing the Jewels and Paraphernalia

Meanwhile, the AMC will sort the officers' jewels, in proper order, and place them on the corresponding table, including the rods, baton, and sword. The jewels and the other paraphernalia to be used should be placed on a table on the North side of the hall opposite the Altar, except the Holy Bible and jewels of the elective officers which should be placed on the table of the Installing officer. The working tools, Constitution, By-Laws, and certificates of proficiency will be placed on the Treasurer's table. The MC will arrange the seats for the officers between the Altar and West.

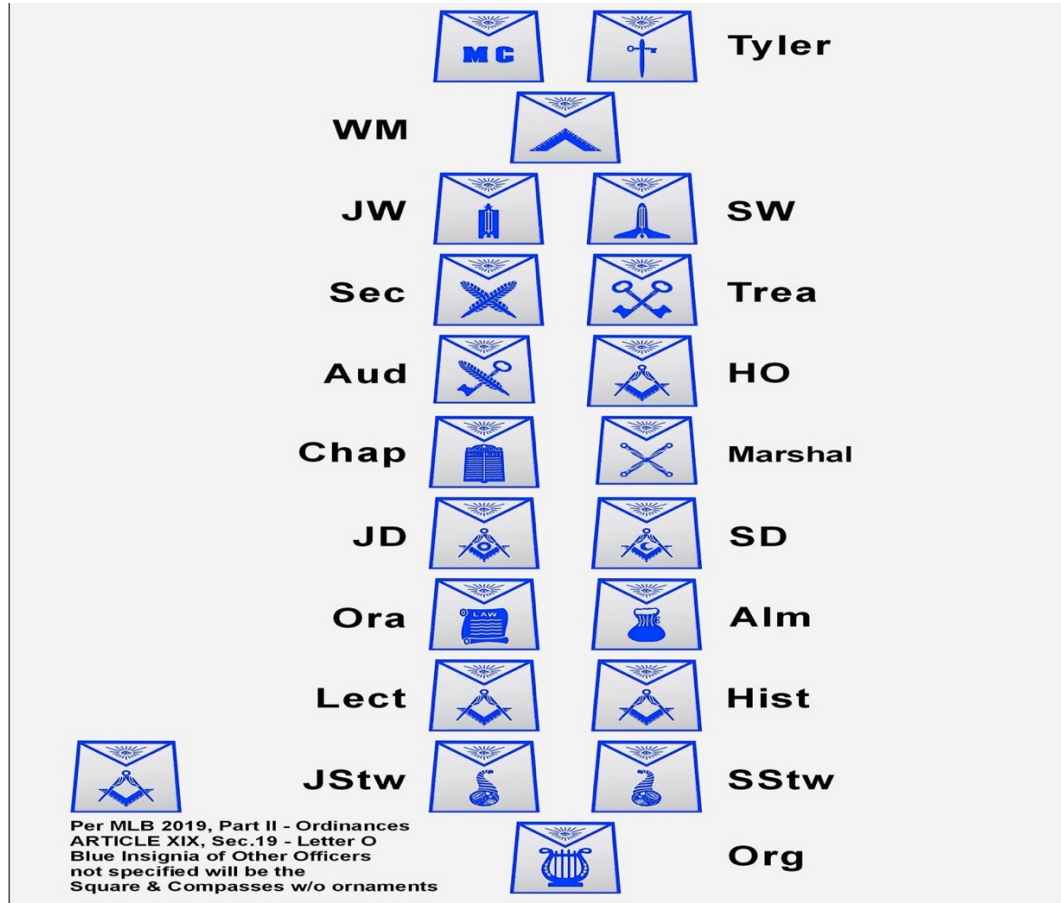
## Installation Proper

During the transition of authority between the outgoing and incoming Lodge Officers, the Installing Officer shall preside with the assistance of the Master of Ceremonies. During this critical interval, he is the de facto person in authority. Entering from the Northside, the IO picks up the gavel of authority setting the craft from refreshment to labor again, and throughout the whole Installation Ceremony, should stand on the South side of East station.



3.1. At the Ante-Room

The MC forms the officers in procession, the senior officers in the right column, facing the door, in the following order:



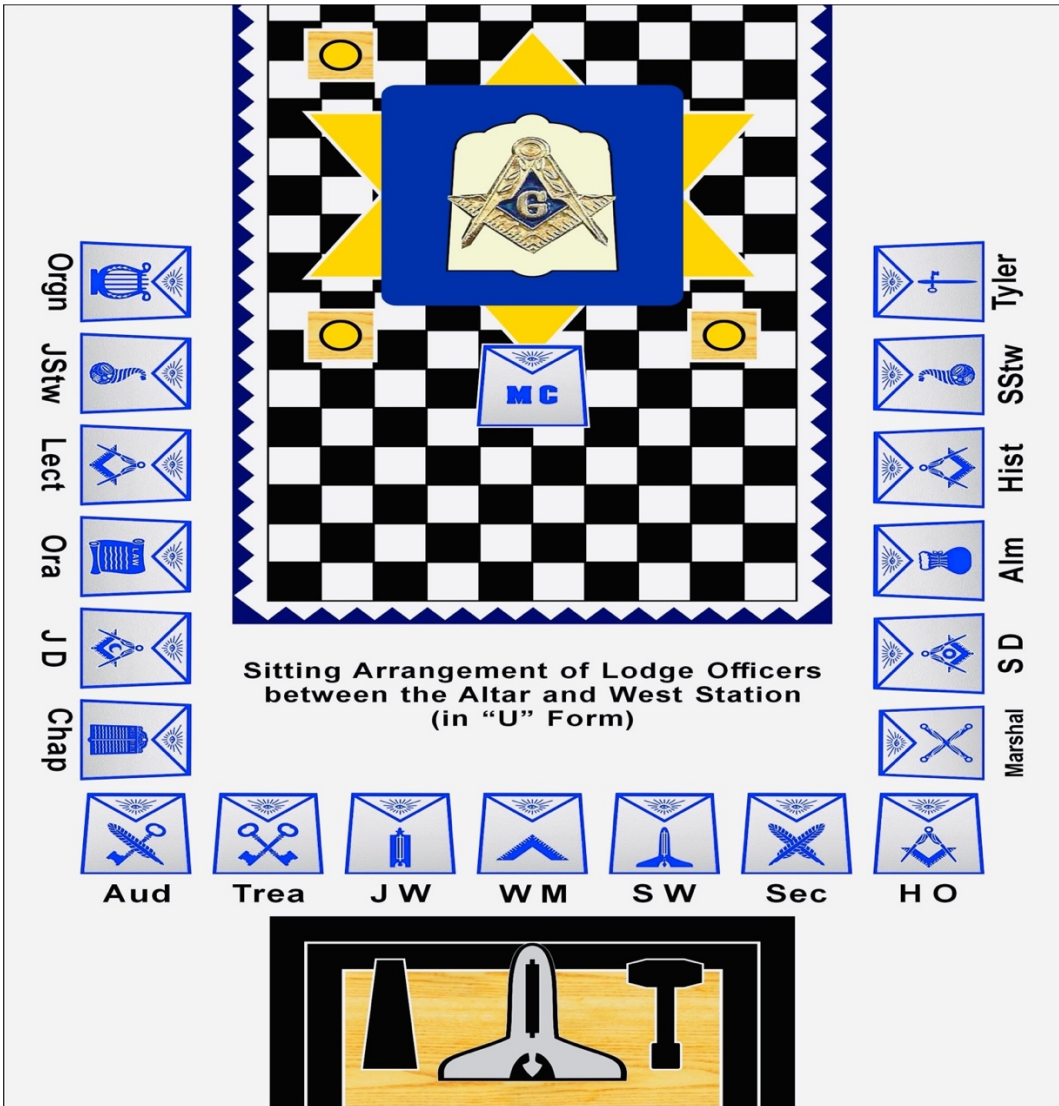
If the Harmony Officer is not up for installation that year, the Auditor-Elect shall be by himself at center of line and the Harmony Officer will enter the Lodge during the recess and be seated at his place.

3.2. Entrance of Officers to be Installed

After the officers are formed in procession, the MC will return to the hall, walk in square along the south pavement, and go to the Altar. The IO will then call the Lodge to order. MC gives the sign or bow. The officers enter the Lodge, preferably with solemn music; the left column, headed by the MC, turns left passing between the West station and seats, then turns right to East and stops within two feet West of the Altar, facing East.

Meanwhile, the right column with the Tyler at the head, followed by the Master-elect, walks slowly along the south side and stops opposite the left column, facing East, Tyler in line with MC The Master without stopping, turns left and proceeds directly to the west side of the Altar, facing East. At the signal of the MC, all give the sign or bow. Immediately the Master turns about and proceeds to the center seat, followed by the right and left columns, headed by the SW and JW, respectively. All remain standing until IO seats them.

3.3. Seating Arrangement of Lodge Officers between the Altar and West Station:



### 3.4. Prayer

Optional (The officers may take the respective seats prepared for them between the Altar and the West instead of entering in procession). The MC goes to the Altar and gives the sign or bow. If Prayer is to be given, upon order of the IO, he directs the officers to kneel on their right knees and leads the Prayer, kneeling at the Altar.

### 3.5. Installation of Elected Officers

The Installing Officer should remain standing in the East throughout the entire ceremony and should never go down to the floor to deliver the Charge to the Master and Wardens.

#### 3.5.1. Reading or Delivery of Ancient Charges

It is the duty of the Installing officer to deliver or read the charge to all the officers being installed. The IO may, at his discretion, request any Masonic Dignitary in the East to read the fifteen (15) Ancient Charges and Regulation to the Master-elect. Reading these charges is more impressive than reciting them by memory.

#### 3.5.2. Presentation of Elected Officers

When the IO orders the MC to present the officers for their Installation, each officer when mentioned by the IO, should stand and wait for the MC as the MC approaches him, he should place his right hand across the body as the MC does the same, and bow slightly to each other.

The MC conducts each elective officer to the East through the north pavement. They walk in square, stop directly in front of IO, the MC and officer give the sign and bow. IO nods in acknowledgment. After the introduction, MC takes one step behind the officer and again one step to the left, facing East. After the IO has delivered the charge, MC steps forward to the left side of the officer and conducts him to his station. Bow to each other before MC leaves him. MC returns to the Altar. MC will present all the appointed officers to the IO at the Altar, MC invest them with their jewels, etc. MC conducts each other to their seats directly from the Altar.

The IO shall invest the elective officers with their jewels in the East. The MC shall invest the appointive officers at the Altar. The investing of Jewels should be done by the IO or by the MC only. The Installing Team should not allow any family member at or near the Altar during the obligation and the investiture. Songs or prayers should not be played after the obligation and the investiture.

During years when the Harmony Officer is to be installed, he shall be installed collectively with the Orator, Almoner, and other appointed officers.

### 3.6. Installation of Appointed Officers

#### 3.6.1. Presentation of Appointed Officers

Optional Expedited Ritual: Except for the Chaplain and Tyler, other appointed officers, such as the Marshal, Deacons, Stewards, Orator, Lecturer, and Organist may be installed simultaneously. Use the charge for Orator, etc., as provided for in the Manual. These officers shall wear their jewels before they are brought in for installation. Rods and the baton shall not be presented.

The Chaplain and Tyler shall be installed separately in the usual manner.

Other appointed members by the Master-elect to perform duties consonant with the usages of the Craft are not considered officers of the Lodge and should not be installed. [Section 2, Article XVI, Part II, MLB]

### 3.7. Giving the Salute to the WM in Due and Ancient Form

#### 3.7.1. Procession of Members

### 3.8. Proclamation

Once the Lodge Officers have been declared duly installed, the new Worshipful Master is now the person in authority. From this point until the next Lodge Installation, the new Master of the Lodge will have command responsibility of the lodge from which he was called to preside.

## Conclusion of the Proceedings

### 4.1. Inaugural Address of the Worshipful Master

### 4.2. Presentation of Past Master's Apron, Certificate, Jewel, and Ring

A Past Master is one who has been elected, installed, and served a term as Master of a Lodge and remained in good standing in one of the subordinate Lodges of this Grand Lodge. If he was not able to complete a full term, he must have served for a period of more than six (6) months to still be entitled to the title of Past Master. [Section 4(p), Item B, Article XXI, Part II, MLB]

#### 4.2.1. The Past Master's Apron and Certificate

If a Past Master falls within the above definition, it is mandatory for Lodges to grant and purchase a Past Master's Apron and Certificate.

#### 4.2.3. The Past Master's Jewel and Ring

The award of a Past Master's Jewel and Ring is discretionary and given for outstanding services to the Lodge, which only members could appreciate and determine. In the absence of specific voting requirements under the Constitution and edicts, the proposal to grant Past Master's Jewel and Ring shall require the approval of at least a majority of the members of the Lodge.

### 4.3. Response from the Immediate Past Master

The Immediate Past Master should make his speech brief. The bulk of his message as well as any award or token from him, should have been presented earlier, before he stepped down from the East.

### 4.4. Introduction of Speakers

Care should be taken in the selection of speakers, that their remarks are not offensive to any person, class, religion, or politics. Whenever the Grand Master is present, he should be the Speaker. The Worshipful Master should not allow any Master Mason, Masonic official, or dignitary to speak after the Grand Master, his Representative, or the DDGM has spoken, except for presentation of tokens. Both Masons and Guests should not leave during speeches.

#### 4.5. Messages

Care should be taken in the selection of speakers, that their remarks are not offensive to any person, class, religion, or politics. Both Masons and Guests are not allowed to leave during speeches.

##### 4.5.1. Inspirational Address (Optional)

##### 4.5.2. Guest of Honor and Speaker

Whenever the Grand Master is invited, he should be the Guest of Honor and Speaker

The Worshipful Master should not allow any master mason, masonic official, or dignitary to speak after the Grand Master, his Representative, or the DDGM has spoken, except on matters requiring brief presentation of tokens.

#### 4.6. Awarding of Tokens (Optional)

It is now proper that the certificates, tokens, and/or mementos that will be presented be signed by the new person in authority. As it will be the first document that WM will issue from that office, the new Lodge Secretary should also affix his signature in attestation.

##### 4.6.1. Speakers

##### 4.6.2. Special Participants

##### 4.6.3. Other Honorees

#### 4.7. Closing of the Lodge

##### 4.7.1. Short or Ample Form by the DDGM [Edict No. 85 (MW Puno)]

##### 4.7.2. In Due and Ancient Form

If DDGM is not present, WM calls the lodge from Labor to Refreshment for non-masons and other guests to leave the Lodge Hall while other Lodge Officers remain to close the Lodge in due and ancient form.

## Festive Board & Fellowship

### 5.1. Guidelines

- 5.1.1. Program or entertainment (if any) following the ceremony should be held in the social hall and must be conducted in good taste, such as not to bring discredit on Freemasonry in general and the Lodge in particular.
- 5.1.2. Freemasons have been trained to temper the limits of their behavior by not overindulging in libations (alcohol consumption). Each Craftsman must practice the Five Points of Fellowship should they see some of their brothers and fellows who failed to guard against intemperance and excess.
- 5.1.3. It is also unmasonic behavior for Masons to force visitors, observers, or candidates to consume alcoholic beverages under the threat of rejection.
- 5.1.4. Once a Master has been duly installed, he has the command responsibility over the lodge from which you have been called to preside until his successor has been installed.

## INSTALLATION RITUAL

*(Lodge at recess. SW column down. JW column up.)*

*(Officers, without WM, assemble at the anteroom and form one line in the following order: SW, JW, Tr., Sec., Aud., Chp., Mrl., SD, JD, SS, JS, other Officers, and Org.; all face North, except SW who faces East.)*

Tyler : *(From his place, announces:)*

Brethren, Ladies and Gentlemen, the Officers of  
\_\_\_\_\_ Masonic Lodge No. \_\_\_\_\_.

Officers : *(Officers, without WM, proceed to their stations and places, and remain standing.)*

SW : Brethren, Ladies and Gentlemen, please rise.

The Worshipful Master of \_\_\_\_\_ Masonic  
Lodge No. \_\_\_\_\_.

WM : *(Wearing his hat, jewel, and gavel, enters the Lodge, proceeds to the East by way of West then North, and sits.)*

*(\*) (SW column up. JW column down)*

*(At this time, the following are undertaken: Reception of Dignitaries, Presentation of the Flag, Signing of the National Anthem, Recitation of the Panunumpa sa Watawat, Conduct of the Tribute to the Flag, Singing of the Grand Lodge March, and Welcome Remarks. Thereafter, WM delivers his Final Message. Tokens, if any, are awarded at this time.)*



WM : Brethren, this Lodge is convened for the purpose of installing the elected and appointed officers for the ensuing Masonic Year.

We have invited (or requested) MW/RW/VW/WB \_\_\_\_\_ to be our Installing Officer, MW/RW/VW/WB \_\_\_\_\_ as Master of Ceremonies, and MW/RW/VW/WB \_\_\_\_\_ as Assistant Master of Ceremonies.

*(IO, MC, and AMC proceed West of Altar, with IO at center, MC to his right, and AMC to his left. They give the sign or bow. WM may deliver a message of acknowledgement to Installing Team.)*

WM : Brother Marshal, you will conduct the Installing Officer to the East.

Marshal : *(Proceeds West of Altar, conducts IO North of the East, returns to his place, and sits.)*

MC/AMC : *(Proceeds to North East corner of the Lodge and sits.)*

WM : Brethren, this Lodge is now called from labor to refreshment.

The officers to be installed will retire and prepare themselves for the Ceremony of Installation. The present Officers *(rise)* will also retire after surrendering their jewels to the Assistant Master of Ceremonies in front of the East, then give their aprons to their successors at the anteroom.

MC/AMC : *(Proceed to North East corner, outside pavement, facing West, with AMC to the right of MC.)*

- Officers : *(Assemble West of pavement in order: SW, JW, Tr., Sec., Aud., Chp., Mrl., SD, JD, SS, JS, other Officers, and Org.; all face North, except SW who faces East.)*
- MC : *(Nods to SW when ready to receive jewels.)*
- SW : *(Approaches MC to surrender jewel, takes one side-step North, and stands at attention facing East.)*
- MC : *(Gives surrendered jewel and all subsequent surrendered jewels to AMC.)*
- Officers : *(All follow as SW approaches MC.)*
- JW : *(After surrendering jewel, takes one side-step South, and stands at attention facing East.)*
- Treasurer : *(After surrendering jewel, turns North, passes SW, proceeds behind him, and stands at attention facing East.)*
- Secretary : *(After surrendering jewel, turns South, passes JW, proceeds behind him, and stands at attention facing East.)*
- Officers : *(All follow, alternately aligning to form parallel lines facing East.)*
- WM : *(When all Officers have formed parallel lines facing East,)*

*(\* \* \*) (Relinquishes Gavel to IO and states:)*

MW/RW/VW/W Sir, receive this Gavel, symbol of authority; with it govern my Lodge.

*(Removes hat.)*

- IO : *(Wears hat and holds Gavel.)*
- WM : *(Proceeds to North West corner of pavement by way of South and West, stands at attention facing East.)*
- MC : *(Nods to Officers as queue to face inward and for WM to approach.)*
- Officers : *(Face inward and bow as WM passes them.)*
- WM : *(Surrenders jewel. Faces West, proceeds to South West corner of pavement by way of North, and stands at attention facing North.)*
- SW : *(Seeing WM face North, moves in between parallel lines, approaches WM by way of North and West, shakes his hand, and proceeds to anteroom.)*
- Officers : *(All follow alternately.)*
- WM : *(Once Officers have retired, proceeds West of Altar by way of North, bows, then proceeds to anteroom by same way.)*
- MC : *(Proceeds in front of SW station.)*
- AMC : *(Proceeds in front of JW station.)*
- IO : The Brethren may consider themselves free from restraint until the sound of the Gavel in the East. (\*)
- MC : *(Sets SW column down.)*
- AMC : *(Sets JW column up.)*

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## INSTALLATION PROPER

IO : *(Reminds Brethren and guests to ensure the solemnity of the ceremonies, avoid going in and out of the Lodge, refrain from applauding until after Proclamation, and observe Masonic etiquette.)*

MC : *(Prepares procession of Officers to be installed, enters the Lodge, then proceeds in front of JW station.)*

AMC : *(Places Holy Bible/VSL, jewels, and implements of appointed Officers on table/stand at North; implements of elected Officers on Treasurers' table; and Book of Holy Writings and jewels of elected Officers at the East. Proceeds in front of SW station.)*

IO : (\*)

MC : *(Sets JW column down and proceeds West of Altar.)*

AMC : *(Sets SW column up and proceeds in front of Treasurer's table, facing South.)*

IO : MW/RW/VW/WB Master of Ceremonies, are the Officers of this Lodge, lately chosen, present and ready to be installed in their respective offices?

MC : *(Gives sign or bows.)*

They are without, MW/RW/VW/WB Installing Officer, and await your pleasure.

IO : You will then conduct them to the seats prepared for them.

(MUSIC)

MC : *(Gives sign or bows and retires. Enters with Officers in the order as formed and proceed to their seats in the manner stated in the Instructions. MC seats them.)*

*(Proceeds West of Altar, gives sign or bows, and states:)*

MW/RW/VW/WB Installing Officer, the Officers of this Lodge, lately chosen, are present and ready to be installed in their respective offices.

----- BEGINNING OF OPTIONAL LITURGY -----

IO : *(Rises.)*

Brethren, the first lesson taught us in Freemasonry is that before entering upon any great or important undertaking, we should first invoke the blessing of God.

MW/RW/VW/WB Master of Ceremonies, you will, therefore, cause the Officers to kneel on their right knees and you will lead us in prayer.

*(\*\*\*)*

MC : *(Faces Officers and directs them as instructed.)*

Officers : *(Kneel on their right knee, right hand on left breast, and left hand on forehead.)*

MC : *(Faces East and kneels West of Altar.)*

## PRAYER

Our Father, Which Art in Heaven, Whose wisdom and goodness manifest themselves in all the works of creation, with filial love and reverence, we invoke Thy blessing upon Thy children here assembled and Thy grace to consecrate the labors we have met to perform. We commend to Thy special care and guidance these officers lately chosen, into whose hands we are about to repose the government of this Lodge. Endue them with a just appreciation of the responsibilities they are about to assume. May they be ever mindful that a Father's care is always over them and that Thine All-seeing Eye is ever upon them.

Bless and prosper our beloved fraternity. May it be known and honored among the institutions of the land as one whose foundations are laid upon the enduring principle of truth. Direct our footsteps in ways of pleasantness and paths of peace and grant that all our acts may reflect honor upon Thy Holy Name. Amen.

IO : *(\*) (All sit except MC and AMC)*

----- END OF OPTIONAL LITURGY -----

IO : MW/RW/VW/WB Master of Ceremonies, you will then present to me the Brother who has been elected to discharge the important duties of Master of this Lodge.

MC : *(Gives sign or bows and faces West.)*

WME : *(Rises, takes one step forward, and bows to MC.)*

MC : *(Bows to WME, side-steps to the right, proceeds beside WME and faces East when abreast. Takes left hand of WME by right hand and conducts him in front of the East by way of North. Both give sign or bow.)*

MW/RW/VW/WB Installing Officer, I have great pleasure in presenting to you Brother \_\_\_\_\_, who has been elected by this Lodge to be its Master for the ensuing Masonic Year.

*(Takes one step back. The presentation by MC of all Officers shall be similar to that of WME. Officer rises once IO instructs MC to present him and awaits MC to approach.)*

IO : *(Rises.)*

Is it known that Brother \_\_\_\_\_ is well skilled in our Ancient Craft? Is he zealous in his regard for the interests of our Order? And is he duly qualified to discharge the special duties of the Master's Chair?

AMC : *(Hands Certificate of Proficiency of WME to MC.)*

MC : It is well-known that he is all this, MW/RW/VW/WB Installing Officer. This Certificate *(displays)*, vouching for his proficiency in the ritual of our Order, is evidence that he is well-skilled in our Ancient Craft.

*(Hands Certificate to IO and returns to place.)*

I find him to be of good morals, true and trusty, and as he is a lover of the Fraternity, I doubt not that he will discharge his duties with fidelity and with honor.

IO : Worshipful Brother, the Brethren of this Lodge, reposing confidence in your integrity, in your zealous regard for the interests of Masonry, and your ability to discharge the duties of the Master's Chair, have chosen you to occupy that honorable position during the ensuing year. Are you willing to accept this important trust?

WME : *(Gives sign or bows.)*

I am.

IO : You will then face the Brethren of your Lodge.

*(WME faces West. MC takes two steps forward and faces West.)*

Brethren of \_\_\_\_\_ Masonic Lodge No. \_\_\_\_\_, you now behold before you Brother \_\_\_\_\_, who has been duly elected to serve this Lodge as Worshipful Master, and who is now about to be installed. If any of you have any reason to urge why he should not be installed, you will now make it known or forever after hold your peace.

*(Pause.)*

My Brother, you will face the East.



*(WME faces East. MC takes two steps forward and faces East.)*

Worshipful Brother, hearing no objection, I shall most cheerfully proceed to install you in the dignified and honorable position to which the suffrages of your Brethren have called you; not doubting that the dignity of the Oriental Chair will be well preserved in your keeping, and that the interest and welfare of this Lodge may be safely confided to your charge.

Before commencing your investiture, however, it is necessary that you should signify your assent to those Ancient Charges and Regulations which point out the duties of the Master of a Lodge, and which on no account are ever to be neglected or departed from. You will be conducted before the Altar.

*(MC conducts WME by way of South to West of Altar facing East.)*

IO : I will now read (or deliver) to you the Ancient Charges and Regulations. [*Alternatively, MW/RW/VW/WB \_\_\_\_\_ will read to you the Ancient Charges and Regulations.*]

### **ANCIENT CHARGES AND REGULATIONS**

The Ancient Charges and Regulations are as follows:

- I. You agree to be a good man and true, and strictly to obey the moral law.

- II. You agree to be a peaceable citizen, and cheerfully to conform to the laws of the country in which you reside.
- III. You promise not to be concerned in plots and conspiracies against the government, but patiently to submit to the decision of the Supreme Legislature.
- IV. You agree to pay proper respect to the civil magistrate, to work diligently, live creditably, and act honorably by all men.
- V. You agree to hold in veneration the original rulers and patrons of the Order of Masonry, and their regular successors, supreme and subordinate. According to their stations; and to submit to the awards and resolutions of your Brethren, when convened, in every case consistent with the Constitutions of the Order.
- VI. You agree to avoid private piques and quarrels and to guard against intemperance and excess.
- VII. You agree to be cautious in carriage and behavior, courteous to your Brethren, and faithful to your Lodge.
- VIII. You promise to respect genuine Brethren and to discountenance impostors and all dissenters from the original plan of Masonry.
- IX. You agree to promote the general good of society, to cultivate the social virtues, and to propagate the knowledge of the Art.

- X. You promise to pay homage to the Grand Master for the time being, and to his officers when duly installed and strictly to conform to every edict of the Grand Lodge or General Assembly of Masons that is not subversive of the principles and groundwork of Masonry.
- XI. You admit that it is not in the power of any man or body of men to make innovations in the body of Masonry.
- XII. You promise a regular attendance on the committees and communications of the Grand Lodge, on receiving proper notice, and to pay attention to all the duties of Masonry on convenient occasion.
- XIII. You admit that no new Lodge should be formed without permission of the Grand Lodge; and that no countenance should be given to any irregular Lodge or to any person clandestinely initiated therein — being contrary to the Ancient Charges of the Order.
- XIV. You admit that no person can be regularly made a Mason in, or admitted a member of any regular Lodge, without previous notice and due inquiry into his character.
- XV. You agree that no visitors shall be received into your Lodge without due examination, and producing proper vouchers of their having been initiated in a regular Lodge.

These are among the Regulations of Free and Accepted Masons, and to these, your assent must be freely given.

*(IO and WME raise their right hands.)*

Do you submit to these Charges and promise to support these Regulations, as Masters have done in all ages before you?

WME : I do.

*(IO and WME lower their right hands.)*

IO : Then, my Brother, in consequence of this assurance and with full confidence in your capacity and zeal, kneel now on both knees, place both hands upon the Holy Bible (or VSL), Square and Compasses, to take the solemn Vow of your Office.

*(Remains standing in the East. Does not call up Lodge.)*

Repeat after me:

“I do solemnly and sincerely vow that I will maintain, support, and enforce the Constitution, Edicts, Laws, and Regulations of the Most Worshipful Grand Lodge of Free and Accepted Masons of the Philippines and the By-Laws of my Lodge, and will faithfully perform to the best of my ability, all the duties of the office to which I have been elected. So help me, God. Amen.”

Arise, my Brother.

I will now install you Worshipful Master of \_\_\_\_\_ Masonic Lodge No. \_\_\_\_\_.

MW/RW/VW/WB Master of Ceremonies, reconduct our Brother in front of the East.

*(MC reconducts WME in front of East by way of North.)*

I now invest you with this jewel of your station, the Square. *(Invests with assistance of MC.)*

*(Where it is convenient for IO to place jewels on elected Officers, he should do so at South of the East. But where the platform is elevated and it is awkward for him to go down, IO should hand jewel to MC.)*

The Square, my Brother, is an emblem of morality; and as it is the special badge of the Master's office, it should constantly remind you that not only by precept, but by example, you should promote good morals among the Brethren, and thus endeavor to avert the shadow of any scandal or reproach against the Fraternity. Your former life has given evidence that jewel will not be an unmeaning symbol in your hands, and I solemnly charge you to take good care that its luster be not dimmed through any act of yours.

I now present you with the Book of Holy Writings.

*(Presents the Book of Holy Writings.)*

It is the great Light in Masonry, and should ever be the great law of the Brotherhood. It will guide you to all truth; it will direct you to eternal happiness; and an attentive regard to the divine precepts it contains will ensure your success in the fulfillment of the duties you are now about to assume. The working tools of our Craft will next be given to you that, as the Master Workman, you may instruct the Craftsmen in the various duties and virtues which they have been selected to illustrate.

MC : *(Faces North.)*

AMC : *(Approaches MC and hands implements individually.)*

MC : *(Faces South, raises specific implement at appropriate time, then hands to WME.)*

IO : The Square teaches us well to regulate our every action and to let our conduct be governed by the principles of Morality and Virtue.

The Compasses teaches us to limit our desires in every station and never to suffer our passions or our prejudices to become the master of our judgment.

The Rule directs the undeviating discharge of all our duties; that we should press forward in the straight path of right and truth without inclining to the one hand or the other; in all our doings having Eternity in view.

The Plumb-line is an emblem of moral rectitude. It teaches us to avoid all dissimulation and to pursue that honest and upright course in life which will tend to our elevation in the higher realms of immortality. There are still other important things which you will receive in charge.

That Book of Constitutions you are expected diligently to search and from time to time to cause its contents to be read in your Lodge, that none may remain ignorant of the precepts it enjoins, or of the ordinances which it promulgates.

That Book contains the By-Laws of your Lodge, which it will be your special duty to see carefully and punctually executed.

And that is the Charter, under the authority of which your Lodge is held, and which you are carefully to preserve, and duly transmit to your successor in the Master's Chair.

MW/RW/VW/WB Master of Ceremonies, you will conduct the Master to his station in the East.

MC : *(MC conducts WM to the East by way of South, West, and North. WM bows to MC and MC bows back. WM assumes station and sits. MC proceeds West of Altar.)*

IO : MW/RW/VW/WB Master of Ceremonies, you will now present the Senior Warden-Elect.

MC : *(Conducts SWE in front of the East by way of North. Both give sign or bow.)*

MW/RW/VW/WB Installing Officer, I now present to you for installation Brother \_\_\_\_\_, who has been duly elected to serve as Senior Warden of this Lodge. He is of good morals, true and trusty, and possesses the love and confidence of his Brethren.

*(AMC hands Certificate of Proficiency to MC.)*

This Certificate *(displays)* vouches for his proficiency in the Lectures and Rituals of the First and Second Degrees.

*(Passes behind SWE, hands Certificate to IO, returns to place, and takes one step back.)*

IO : Brother \_\_\_\_\_, you have been duly elected Senior Warden of this Lodge, and I now invest you with the distinctive badge of your Honorable station, the Level. *(Invests with assistance of MC.)*

This Level demonstrates that we are descended from the same stock, that we partake of the same nature, and share the same hope; and that, although distinctions among men are necessary to preserve subordination, yet no eminence of station should make us forget that we are Brethren; for he who is placed on the lowest spoke of fortune's wheel may be entitled to our regard; because a time will come,



and the wisest know not how soon when all distinction save that of goodness shall cease; and death, the mighty leveler of human greatness, reduces us to the same state.

My Brother, you heard the Master give his assent to support and defend the Ancient Charges and Regulations of Free and Accepted Masons. Do you also make the same pledges and promises, fully understanding the same?

SWE : I do.

IO : Then, MW/RW/VW/WB Master of Ceremonies, conduct our Brother to the Altar and place him as a Master Mason to take the solemn Vow of his Office.

*(MC conducts SWE by way of South to West of Altar facing East and places him as directed.)*

*(Remains standing in the East. Does not call up Lodge.)*

My Brother, you will repeat your Vow of Office after me:

“I do solemnly and sincerely vow that I will maintain, support, and enforce the Constitution, Edicts, Laws, and Regulations of the Most Worshipful Grand Lodge of Free and Accepted Masons of the Philippines and the By-Laws of my Lodge, and will faithfully perform to the best of my ability, all the duties of my office and that of the Worshipful Master in his absence. So help me, God. Amen.”

Arise, my Brother.

Your regular attendance at your stated meetings is essentially necessary. In the absence of the Master, you are to govern the Lodge; in his presence, you are to assist him in the government of it. I firmly rely on your knowledge of Masonry and attachment to the Lodge for the faithful discharge of the duties of this important trust. Look well to the West.

MC : *(MC conducts SW to his station by way of South and West. SW bows to MC and MC bows back. SW assumes station and sits. MC proceeds West of Altar.)*

IO : MW/RW/VW/WB Master of Ceremonies, you will next present the Junior Warden-Elect.

MC : *(Conducts JWE in front of the East by way of North. Both give sign or bow.)*

MW/RW/VW/WB Installing Officer, I now present to you for installation Brother \_\_\_\_\_, who has been duly elected by this Lodge to serve as Junior Warden for the ensuing year.

*(AMC hands Certificate of Proficiency to MC.)*

This Certificate *(displays)* vouches for his proficiency in the Lecture and Ritual of the First Degree.

*(Passes behind JWE, hands Certificate to IO, returns to place, and takes one step back.)*

IO : Brother \_\_\_\_\_, you have been elected Junior Warden of this Lodge, and I now invest you with this badge of your high position, the Plumb. *(Invests with assistance of MC.)*

The Plumb admonishes us to walk uprightly in our several stations, to hold the scale of justice in equal poise, to observe the just medium between intemperance and pleasure, and to make our passions and prejudices coincide with the line of our duty.

To you is committed the superintendence of the Craft during the hours of refreshment; it is, therefore, indispensably necessary that you should not only be temperate and discreet in the indulgence of your own inclinations but that you should carefully observe that none of the Craft be suffered to convert the means of refreshment into intemperance and excess.

My Brother, you heard the Master give his assent to support and defend the Ancient Charges and Regulations of Free and Accepted Masons. Do you also make the same pledges and promises, fully understanding the same?

JWE : I do.

IO : Then, MW/RW/VW/WB Master of Ceremonies, conduct our Brother to the Altar and place him as a Master Mason.

*(MC conducts JWE by way of South to West of Altar facing East and places him as directed.)*

*(AMC proceeds to center of North.)*

*(Remains standing in the East. Does not call up Lodge.)*

My Brother, you will repeat your Vow of Office after me:

“I do solemnly and sincerely vow that I will maintain, support, and enforce the Constitution, Edicts, Laws, and Regulations of the Most Worshipful Grand Lodge of Free and Accepted Masons of the Philippines and the By-Laws of my Lodge, and will faithfully perform to the best of my ability, all the duties of my office and that of the Worshipful Master in his absence. So help me, God. Amen.”

Arise, my Brother.

Your regular and punctual attendance at all your meetings is particularly requested, and I have no doubt that you will faithfully execute the duty which you owe to your present appointment. Look well to the South.

MC : *(MC conducts JW to his station by way of South. JW bows to MC and MC bows back. JW assumes station and sits. MC proceeds West of Altar.)*

IO : MW/RW/VW/WB Master of Ceremonies, you will next present the Treasurer-Elect.

MC : *(Conducts Treasurer-Elect in front of the East by way of North. Both give sign or bow.)*

MW/RW/VW/WB Installing Officer, I take pleasure in presenting to you Brother \_\_\_\_\_, who has been elected Treasurer of this Lodge.

IO : Brother \_\_\_\_\_, you have been elected Treasurer of this Lodge, and I now invest you with the badge of your office, the Keys. *(Invests with assistance of MC.)*

The Keys, forming the jewel of your station, have a two-fold significance. They are instruments to bind as well as to make loose; to make fast as well as to open. They will never, I am confident, be used by you in any other manner than that which the Constitution, Laws, and Regulations of the Lodge shall direct. You are to receive all moneys from the Secretary, keep a just and accurate account thereof, and pay the same out, by order of the Worshipful Master, with the consent of the Lodge.

You will now be conducted to your proper place in the Lodge.

MC : *(MC conducts Treasurer to his place by way of South, West, and North. Treasurer bows to MC and MC bows back. Treasurer assumes place and sits. MC proceeds West of Altar.)*

IO : MW/RW/VW/WB Master of Ceremonies, you will next present the Secretary-Elect.

MC : *(Conducts Secretary-Elect in front of the East by way of North. Both give sign or bow.)*

MW/RW/VW/WB Installing Officer, I take pleasure in presenting to you VW/WB \_\_\_\_\_, who has been elected Secretary of this Lodge for the ensuing year.

IO : VW/WB \_\_\_\_\_, you have been elected Secretary of this Lodge, and I now invest you with the badge of your office, the Pens. *(Invests with assistance of MC.)*

In investing you with your official jewel, the Pens, I am persuaded that they will make an endearing record, not only to your praise, but also to the welfare of this Lodge. It is your duty to observe the will and pleasure of the Worshipful Master, to keep a faithful record of all things proper to be written, transmit monthly a copy of the same to the Grand Lodge as required by our Laws, receive all moneys from the Brethren, pay the same to the Treasurer, and take his receipt therefor.

You will now be conducted to your place in the Lodge.

MC : *(MC conducts Secretary to his place by way of North, West, and South. Secretary bows to MC and MC bows back. Secretary assumes place and sits. MC proceeds West of Altar.)*

IO : MW/RW/VW/WB Master of Ceremonies, you will present to me the Brother who has been elected Auditor of the Lodge.

MC : *(Conducts Auditor-Elect in front of the East by way of North. Both give sign or bow.)*

MW/RW/VW/WB Installing Officer, I am pleased to present to you VW/WB \_\_\_\_\_, who has been elected by this Lodge as Auditor for the ensuing Masonic Year.

IO : VW/WB \_\_\_\_\_, you have been elected Auditor of this Lodge for the ensuing Masonic Year and I now invest you with the jewel of your office, the Crossed Key and Pens *(Invests with assistance of MC.)*, which is to signify to you that you should ever be vigilant that the funds and other properties of the Lodge entrusted to the Treasurer and to the Secretary are duly accounted for and properly safeguarded.

You will now be conducted to your proper place in the Lodge.

MC : *(MC conducts Auditor to his place near Treasurer's place by way of South, West, and North. Auditor bows to MC and MC bows back. Auditor assumes place and sits. MC proceeds West of Altar.)*

IO : MW/RW/VW/WB Master of Ceremonies, you will present our Worthy Chaplain for installation.

MC : *(Conducts Chaplain before Altar. Both give sign or bow.)*

MW/RW/VW/WB Installing Officer, I take pleasure in presenting to you Brother \_\_\_\_\_, who has been appointed Chaplain of this Lodge.

IO : Reverend and Worshipful Brother: That Holy Book *(MC presents it.)*, which is the Chart and textbook of your sacred calling, is also the great Light in Masonry, and forever sheds its benignant rays upon every lawful assemblage of Free and Accepted Masons.

Teach us from its life-giving precepts; invoke upon our labors the blessing of that *(uncovers)* Divine Being whose infinite goodness it so fully reveals and unfolds to us, and warn us by its lessons of wisdom and truth; and you will have faithfully performed your sacred functions and fulfilled your important trust.

It is your duty to perform those solemn services which we should constantly render to our *(uncovers)* Great Creator, and which when offered by one whose holy profession is to “allure to brighter worlds and lead the way.” May, by elevating our thoughts, strengthening our virtues, and purifying our minds, prepare us for admission into the society of the blessed in the realms of Life and Light eternal.

It is fitting that an emblem of the sacred volume should be the jewel of your office, and with it you will now be invested. *(MC invests it.)*



*(AMC hands jewels and implements to MC as required.)*

MW/RW/VW/WB Master of Ceremonies, you will now conduct our Chaplain to his place in the Lodge.

MC : *(MC conducts Chaplain directly to his place in North. Bow to each other. MC proceeds West of Altar.)*

IO : MW/RW/VW/WB Master of Ceremonies, you will now present the Brother who has been appointed Marshal of this Lodge.

MC : *(Conducts Marshal before Altar. Both give sign or bow.)*

MW/RW/VW/WB Installing Officer, I take pleasure in presenting to you Brother \_\_\_\_\_, who has been appointed Marshal of this Lodge.

IO : Brother \_\_\_\_\_, you have been appointed Marshal of this Lodge, and you will now be presented with the jewel and symbol of your office.  
*(MC presents them.)*

The Baton is an emblem of command and is sufficiently significant of your duties. You will, under the direction of the Master, take charge of all processions of the Lodge, and as the proper performance of many ceremonies will depend upon the manner in which your duties are discharged, you are enjoined to be most careful in their performance.

You will now take your proper place.

MC : *(MC conducts Marshal directly to his place in South. Bow to each other. MC proceeds West of Altar.)*

IO : MW/RW/VW/WB Master of Ceremonies, you will now present the Brethren who have been appointed to serve this Lodge as Senior and Junior Deacons.

MC : *(Conducts Deacons before Altar. All give sign or bow.)*

MW/RW/VW/WB Installing Officer, I have the pleasure to present to you for installation Brothers \_\_\_\_\_ and \_\_\_\_\_, who have been appointed to serve this Lodge as Senior and Junior Deacons.

IO : Brothers \_\_\_\_\_ and \_\_\_\_\_, you have been appointed Deacons of this lodge, and you will now receive the jewels of your office. *(MC and AMC invest them.)*

They indicate that it is your province to attend upon the Master and Wardens and to act as their proxies, in the active duties of this Lodge. It will be your special duty, Brother Senior Deacon, to carry orders from the Worshipful Master in the East to the Senior Warden in the West, and elsewhere about the Lodge as required; attend to all alarms at the door of the preparation room; receive and conduct candidates; introduce and accommodate visiting Brethren.

You, Brother Junior Deacon, to carry messages from the Senior Warden in the West to the Junior Warden in the South, and elsewhere about the Lodge as directed, attend to all alarms at the door; and see that the Lodge is duly tyled.

Those Rods, my Brothers, distinctive of your office, will now be entrusted to your care; *(MC and AMC give them.)* and believing from your past deportment in the Lodge, that your duties will be discharged with the ability and zeal, I dismiss you to your respective places.

MC : *(With right turn, MC conducts Deacons to their places, by way of South, West, and North in single file, with rod at carry, with MC in front followed by SD and JD. After JD takes his place, MC takes left arm of SD and proceeds to his place. MC faces West. Deacons simultaneously bow to MC and MC bows back. MC proceeds West of Altar.)*

IO : MW/RW/VW/WB Master of Ceremonies, you will now present to me for installation the brethren who have been appointed as Orator, Almoner, Lecturer, and other special appointive officers.

MC : *(Conducts them before Altar. All give sign or bow.)*

MW/RW/VW/WB Installing Officer, I have the pleasure to present to you for installation [*(as appropriate)*] Brother \_\_\_\_\_, who has been elected Harmony Officer;] Brother \_\_\_\_\_, who has been appointed Orator; Brother \_\_\_\_\_, who has been appointed Almoner; Brother \_\_\_\_\_, who has been appointed Lecturer; *(and so on.)*

IO : Brethren, we most cordially congratulate you on your selection and appointment to the various offices in this Lodge into which you are now about to be installed. Your well-known knowledge of Masonic Law and precedent, your familiarity with the

Constitution, Laws, and Edicts of this Lodge, and your acknowledged uprightness of character and integrity of purpose supersede the necessity of placing you under any special obligation concerning the duties which you are about to assume. There is no other human institution that requires of its votaries a more faithful and conscientious discharge of duties than the Masonic Fraternity.

Therefore, it is expected that you will at no time lose sight of the great and underlying principles of our institution; that you will discharge the duties with credit to yourselves and honor to the Fraternity; and we pledge you the active assistance and sympathy of your Brethren of this Lodge.

Go forth, therefore, into the discharge of these duties, and we doubt not that the result will prove the wisdom of your selection. You will now be invested with the jewel of your office. *(MC invests it. Omit if no jewels will be invested.)*

MW/RW/VW/WB Master of Ceremonies, conduct the Brethren to their several places.

MC : *(With right turn, MC conducts Officers to their places in single file. MC conducts Orator to his place in South; they bow to each other. MC then conducts Almoner and Lecturer to their places in North; they bow to each other.)*

IO : MW/RW/VW/WB Master of Ceremonies, you will now present the Brethren who are to serve this Lodge as Stewards.

MC : *(Conducts them before Altar. All give sign or bow.)*

MW/RW/VW/WB Installing Officer, I take pleasure in presenting to you Brothers \_\_\_\_\_ and \_\_\_\_\_, who have been appointed to serve this Lodge as Stewards for the ensuing Masonic Year.

IO : Brothers \_\_\_\_\_ and \_\_\_\_\_, you have been appointed to Stewards of this Lodge, and I will now instruct you in your duties.

In olden times, your province was to superintendent and provide for the Festivals of the Craft, to assist in the collection of dues and subscriptions, to keep an account of the expenses for refreshments, and to see that the tables were properly supplied and every Brother suitably provided for. In later times, however, the provision of actual refreshment in Lodges has generally ceased, and your functions will now be to prepare candidates for admission, and to perform those duties which Masonic custom has assigned to you on days of procession.

Receive the jewels of your office together with the White Rods *(MC and invests.)*, and repair to your respective places.

MC : *(MC conducts Stewards directly to their seats in South. Bow to each other.)*

IO : MW/RW/VW/WB Master of Ceremonies, you will now present the Brother who has been appointed Organist.

MC : *(Conducts Organist before Altar. Both give sign or bow.)*

MW/RW/VW/WB Installing Officer, I take pleasure in presenting to you Brother \_\_\_\_\_, who has been appointed Organist of this Lodge.

IO : Brother \_\_\_\_\_, you have been appointed Organist of this Lodge, and it affords me great pleasure to invest you with the jewel of your office.  
*(MC invests it.)*

It is your duty to preside at the organ at the opening and closing, and other ceremonies of the Lodge. May the delightful labors of your position impress more deeply upon the minds and hearts of your Brethren that harmony is as essential for the strength and beauty of our noble Brotherhood as it is for excellence in the art and science in which you so greatly excel.

You will now be conducted to your proper place in the Lodge.

MC : *(With right turn, MC conducts Organist directly to his seat near the organ. Bow to each other.)*

IO : MW/RW/VW/WB Master of Ceremonies, you will now present the Brother who has been appointed Tyler of this Lodge.

MC : *(Conducts Tyler before Altar. Both give sign or bow.)*

MW/RW/VW/WB Installing Officer, I now present to you WB \_\_\_\_\_, who has been appointed Tyler of this Lodge.

IO : WB \_\_\_\_\_, you have been appointed Tyler of this Lodge and you will now be presented with the jewel and implement of your office. *(MC presents.)*

As the sword is placed in the hands of the Tyler to enable him effectively to guard against the approach of cowans and eavesdroppers and suffer none to pass or repass but such as are duly qualified, so should it admonish us to set a guard over our thoughts, a watch to our lips, and post a sentinel over our actions; thereby preventing the approach of every unworthy thought and deed, and preserving consciences void of offense towards *(uncovers)* God and man. You will now repair to your proper place.

MC : *(With right turn, MC conducts Tyler to his place. Bow to each other.)*

IO : Worshipful Master *(rises)*, I congratulate you on your ascension to this time-honored seat. The duties incumbent upon you in your exalted station are fraught with grave responsibilities. Remember that the honor, reputation, and usefulness of your Lodge will materially depend upon the skill and assiduity with which you manage its concerns, and the happiness of its members will be generally promoted in proportion to the watchful care with which you cherish the genuine principles of our Institution.

For a pattern of imitation, consider the great luminary of nature, which, rising in the East, regularly diffuses light and luster to all within its circle. In like manner, it is your province to spread and communicate light and instruction to the

Brethren of your Lodge. Forcibly impress upon them the dignity and high importance of Masonry; and seriously admonish them never to disgrace it. Charge them to practice out of the Lodge those great moral duties which they have been taught in it; and by amiable, discreet, and virtuous conduct, to convince mankind of the goodness of this institution; so that, when a person is said to be a member of it, the world may know that he is one to whom the burdened heart may pour out its sorrows; one to whom distress may prefer its suit; one whose hand is guided by justice and whose heart is expanded by benevolence. In short, by a diligent observance of the By-Laws of your Lodge, the Constitutions of Masonry, and above all, the Holy Scriptures, which are given as the rule and guide of your faith, you will be enabled to acquit yourself with the highest honors here and lay up a crown of rejoicing which shall continue when time shall be no more.

Brothers Senior and Junior Wardens (*rise*), you are too well acquainted with the principles of Masonry to warrant any distrust that you will be found wanting in the discharge of your respective duties. Suffice it to say, that what you have seen praiseworthy in others, you should carefully imitate; and what in them appeared defective, you should yourselves avoid. You should be examples of discretion and propriety; for it is only by a due regard for our laws and regulations as shown in your own conduct, that you can expect obedience to them from others. You are to assist the Master in the discharge of his trust; diffusing light and imparting knowledge to all whom he shall place under your care.



In the absence of the Master, you will succeed to higher duties; your acquirements must therefore be such as will ensure proper instruction to the Craft. From the spirit which you have hitherto evinced, I entertain no doubt that your future conduct will be such as will merit the applause of your Brethren, and the testimony of a good conscience.

The Brethren of \_\_\_\_\_ Masonic Lodge No. \_\_\_\_\_ now rise. Such is the nature of our Constitution, that as some must, of necessity, rule and teach, so must others, of course, learn to submit and obey. Humility in both is an essential duty. The officers who have been chosen to govern your Lodge are sufficiently conversant with the rules of propriety and the Laws of the Institution to avoid exceeding the power with which they are entrusted, and you are of too generous disposition to envy their preferment. I therefore trust that you will have but one aim to please one another, and unite in the grand design of promoting happiness.

Finally, my Brethren, as this association has been formed and perfected in so much unanimity and concord, so may it long continue. May you long enjoy every satisfaction and delight which disinterested friendship can afford. May kindness and brotherly affection distinguish your conduct as men and as Masons.

Within your peaceful walls may your children's children celebrate, with joy and gratitude, the annual recurrence of this auspicious solemnity. And may the tenets of our profession be transmitted through this Lodge, pure and unimpaired, from generation to generation.

Worshipful Master, it now remains for me to present to you the Gavel (*hands it*), the emblem of power. In the hands of the Master, it may be made the instrument of great good, or of greater evil. With it, the Master governs his Lodge; and the welfare and prosperity of your Lodge, in a great measure, depend upon its judicious use. In your hands, I am confident, it will be wielded for the best interests of your Brethren. (*Removes hat. Master puts on hat.*)

Master, behold your Brethren.

Brethren, behold your Master.

The Brethren of \_\_\_\_\_ Masonic Lodge No. \_\_\_\_ will, under the direction of the Master of Ceremonies, form in procession and salute their Worshipful Master in due and ancient (public) form.

*(The procession shall begin from North East corner of pavement. IO sits.)*

WM : *(Stands and holds Gavel in vertical position over left breast with right arm at right angle with body.)*

*After the procession: (\*\*\*)*

IO : MW/RW/VW/WB Master of Ceremonies, you will now make Proclamation.

MC : *(Proceeds to West of Altar from North East corner of pavement and stretches forth right hand over Great Lights.)*

By order of the Most Worshipful Grand Lodge of Free and Accepted Masons of the Philippines, I do now proclaim the Officers of \_\_\_\_\_ Masonic Lodge No. \_\_\_\_\_ duly installed.

WM : (\*)

**2025 INSTALLATION SERVICE OF SUBORDINATE LODGES**

**JOINT TECHNICAL WORKING GROUP**

**VW TEODORO ALEJANDRO Y. KALAW IV, SGL**  
Chairman, JTWG  
Chairman, Committee on Works (October 2024 to Present)

**VW JOSEPH HAROLD W. SANTIAGO, GH**  
Vice Chairman, JTWG

**Committee on Works**

**VW DENNIS L. CUNANAN, PSGL**  
Chairman, Committee on Works (April to September 2024)

**VW KRISTOFFER JAMES E. PURISIMA, JGL**  
Assistant to the Grand Master for Legal Affairs  
Lead Committee Member, JTWG

**Institute for Masonic Education & Studies**

**VW JESUS LORENZO R. MATEO, PGH**  
President

**VW RODOLFO T. AZANZA, JR., DGL**  
Executive Director

**VW LUISITO F. CORNEL, JR., PDGL**  
Department Head, Masonic Rituals and Liturgy

**BRO. FRANCIS C. MANUEL**  
Instructor, Masonic Rituals and Liturgy

**VW EULOGIO AMADO M. SABBAN, PDGL**  
Director for Administrative Affairs

**WB CARLITO H. OCUAMAN**  
Administrative Officer

**Joint Technical Working Group Consultants**

**VW NICANOR S. SALVADOR, PDDGM**  
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